

Membership is open to all those who are fifty or over and retired or semi retired

INFORMATION FOR NEW AND RENEWING MEMBERS

Please retain this information sheet for future reference

As a financial member of the Clarence River University of the Third Age – CRU3A – you may join as many groups/classes as are convenient for you, providing vacancies are available. *Groups* offer shared interests and activities to members on an ongoing basis, while *classes* offer a course of instruction over a specified period of time. Leaders or instructors are referred to as Group Leaders, regardless.

Your membership fees cover administration costs including public liability insurance, printing and delivery of the Clarion newsletter and discounted or free entry to CRU3A events. Please note that there is no refund of fees once a person becomes a member. Membership period is for 6 or 12 months with a small joining fee for new members.

Extra costs will be incurred according to which groups or classes you join - to cover rent, photocopying and any specialised materials. These costs are specified in the Group/Class schedule that is published in the Clarion newsletter each term.

All activities are organised and presented by volunteers who draw upon their life skills and experiences to provide positive continuing learning experiences for themselves and others. There are no pre-requisite qualifications for group leaders or group members.

All Group Leaders are unpaid volunteers and financial members of CRU3A. Group Leaders are permitted to set minimum and/or maximum member numbers for leading a class or activity. Group Leaders need not have teaching qualifications.

To ensure that the CRU3A continues to meet the needs of our community, we are always looking to set up new classes or groups. Of course these new classes or groups will need new leaders, so we are also looking for more volunteers to become group leaders! Please contact any member of the committee should you have skills or knowledge that you are willing to share with others. Financial and other support is available to establish new groups or classes approved by the committee.

It is the responsibility of each and every member to:

- Notify the Group Leader of any absence. To ensure equity of access for all, sustained absence without notification will lead to your place in that group being offered to another member.
- Notify your Group Leaders, as well as the Membership Officer, of any changes to your address, email address and phone numbers. This will ensure that you continue to receive information from CRU3A.
- Notify the Group Leader should you decide to leave that Group.
- Wear your CRU3A badge to confirm that you are a financial member.
- Visitors who are not members of U3A must pay the normal group session fee but for no more than 3 visits in total, after which they must become a financial member.

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Disclaimer

The courses and activities provided by CRU3A are intended only to supply general information to participants and in no way constitute professional advice upon which the participants should rely.

CRU3A, its committee and Group Leaders do not accept responsibility for any losses or other disadvantages suffered by CRU3A activity participants that they claim to be the result of such participation, whether such disadvantages are physical, financial or otherwise.

Members enrolling in a course/activity are deemed to accept this disclaimer and the limitation of the liability of CRU3A, its committee and Group Leaders.

Privacy Policy

CRU3A values the privacy of people's personal information. CRU3A is committed to protecting the privacy of personal information in compliance with the principles set out in the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

Protecting your personal information is an important aspect of the way we create, organise and implement our activities. We will only collect personal information that is necessary to perform these functions. We will only use personal information provided for the purposes for which it was collected. We will ensure that your personal information will not be disclosed to other bodies and will remove personal information where it is no longer required.

Communication

The following measures are intended to maintain and improve communication between the committee and members:

- All members are asked to promptly notify the Membership officer of any changes to their contact details, in order to continue receiving the newsletter and other CRU3A information.
- Please contact your Group Leader in person, via phone or email regarding any concerns, or to notify of any absence. Should your concern not be addressed please contact the Group Liaison Officer or any committee member in person, via phone or email.
- You are encouraged to provide feedback, positive or negative, to any committee member who will bring it to the next committee meeting.
- Contact details for each Group Leader and each Committee member are provided in each issue of the Clarion.
- The CRU3A website - <http://CRU3A.u3anet.org.au/> - also provides contact details and information about CRU3A. Any Officer or Committee Member may be contacted at this e-mail address : toCRU3A@gmail.com
- The editor of the Clarion welcomes any notification of changes to the class schedule.
- Individual or Group contributions (including photos and articles e.g. Member Profile, Group Grapevine items) are sought for each issue of the Clarion and can be sent to the Group Liaison Officer or direct to the Clarion editor.
- **Unless otherwise indicated on your membership application, it is assumed that you grant permission for your name/picture to be used in any CRU3A publications/videos.**